Free School Meals and Pupil Premium

Dear Parents/Carers

**FREE SCHOOL MEALS AND PUPIL PREMIUM**

We need information about you and your child, so that we can provide them with the best education and support by making sure that the school receives all the government funding to which it is entitled.  Please complete this form and return to the School Office**.**

**ABOUT YOUR CHILD/CHILDREN**

|  |  |  |
| --- | --- | --- |
| Child’s Last Name  | Child’s First Name  | Child’s Date of Birth  |
|   |   |   |   |   |
|   |   |   |   |   |
|   |   |   |   |   |
|   |   |   |   |   |

**PARENT/GUARDIAN DETAILS**

|  |  |  |
| --- | --- | --- |
|   | PARENT/GUARDIAN 1  | PARENT/GUARDIAN 2  |
| Last Name  |   |   |
| First Name  |   |   |
| Date of Birth  |   |   |   |   |   |   |
| National Insurance Number\*  |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
| National Asylum Support Service (NASS) Number \*  |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
| Daytime Telephone Number  |   |   |
| Mobile  |   |   |  |
| Address    |   Postcode:  |   Postcode:  |

\*Complete as appropriate

**FAMILY INCOME AND BENEFIT DETAILS**

* Your child might be able to get free school meals if you are in receipt of any of the following:
* Income Support
* Income Jobseeker’s Allowance
* Income-related Employment and Support Allowance
* Support under Part V1 of the Immigration and Asylum Act 1999
* The guaranteed element of Pension Credit
* Child Tax Credit (provided you are not also entitled to Working Tax Credit and have an annual gross income of no more than £16,190)
* Working Tax Credit run-on paid for 4 weeks after you stop qualifying for Working Tax Credit
* Universal Credit – your household income must be less than £7400 a year (after tax and not including any benefits you may receive

If your child is eligible for and getting free school meals at any time before 31st March 2022, they will remain eligible until this date.

Children who receive these benefits directly, instead of through a parent or carer, can also get free school meals.

**Infant free school meals in England**

Your child will be able to get free school meals if they are in:

* Reception Class
* Year 1
* Year 2

**Registering could raise money for your child’s school**

Registering for free meals could raise an extra **£1,320** for your child’s education, to fund valuable support like extra tuition, additional teaching staff or after school activities.

This additional money is available from central government for every child whose parent is receiving one of the welfare benefits listed in the form.  It is therefore important to sign up for free school meals, even if your child is in Reception, Year 1 or Year 2, so that your child’s school receives as much funding as possible.

**How the information in this form will be used**

The information you provide in this form will be used by the council to confirm receipt of one of the listed welfare benefits.  Once this is confirmed, this helps to decide how much money your child’s school will receive each year.

The information will also be used in relation to children in Year 3 or above to decide whether they are eligible for free school meals.

**Thank you for completing this form and helping to make sure your child’s school is as well funded as possible.**

We are committed to ensuring that the personal and sensitive information that we hold about you is protected and kept safe and secure, and we have measures in place to prevent the loss, misuse or alteration of your personal information.

We will use the information you provide to assess entitlement to free school meals.  The information may also be shared with other Council departments to offer benefits and services.